

## Scottish Waste & Resources Conference And Awards Dinner Booking Form

### Section A - Delegate Details (Please Complete In Block Capitals)

Title	Forename	Surname
Job title		
Organisation		
Address		
Tel		Email

Confirmation that your booking form has been received will be sent to the email address on this form. If you do not receive this confirmation within five working days please telephone the operations team on +44 (0)1604 620426. Joining instructions will be sent two weeks prior to the event by email.

### Section B - Registration Options

Please tick sessions you wish to attend (one choice per session only)

#### TUESDAY 6<sup>TH</sup> OCTOBER 2009

09.30-10.15	* Opening session			
<b>Session 1</b>				
10.15-11.05	1a <input type="checkbox"/>	1b <input type="checkbox"/>	1c <input type="checkbox"/>	1d <input type="checkbox"/>
<b>Session 2</b>				
11.30-12.20	2a <input type="checkbox"/>	2b <input type="checkbox"/>	2c <input type="checkbox"/>	2d <input type="checkbox"/>
<b>Session 3</b>				
13.30-14.20	3a <input type="checkbox"/>	3b <input type="checkbox"/>	3c <input type="checkbox"/>	3d <input type="checkbox"/>
<b>Session 4</b>				
14.30-15.20	4a <input type="checkbox"/>	4b <input type="checkbox"/>	4c <input type="checkbox"/>	4d <input type="checkbox"/>
15.20-16.20	* Closing plenary discussion			

#### WEDNESDAY 7<sup>TH</sup> OCTOBER 2009

09.30-10.15	* Opening session			
<b>Session 5</b>				
10.15-11.05	5a <input type="checkbox"/>	5b <input type="checkbox"/>	5c <input type="checkbox"/>	5d <input type="checkbox"/>
<b>Session 6</b>				
11.30-12.20	6a <input type="checkbox"/>	6b <input type="checkbox"/>	6c <input type="checkbox"/>	6d <input type="checkbox"/>
<b>Session 7</b>				
13.30-14.20	7a <input type="checkbox"/>	7b <input type="checkbox"/>	7c <input type="checkbox"/>	7d <input type="checkbox"/>
<b>Session 8</b>				
14.30-15.20	8a <input type="checkbox"/>	8b <input type="checkbox"/>	8c <input type="checkbox"/>	8d <input type="checkbox"/>
15.20-16.20	* Closing plenary discussion			

\*Free when booking other sessions

### Section C - Fees (VAT Inclusive Prices)

#### EARLY BIRD FEE

(If booked before 31<sup>st</sup> August 2009)

<input type="checkbox"/>	ONE SESSION	£88.00 (€101.20)
<input type="checkbox"/>	ONE DAY (incl lunch)	£141.00 (€162.15)
<input type="checkbox"/>	TWO DAY (incl lunch)	£247.00 (€284.05)

#### AWARDS DINNER (please indicate the number of tickets required)

<input type="checkbox"/>	TICKET(S)	£70.00 (€80.50)
<input type="checkbox"/>	TABLE(S) OF 10	£650.00 (€747.50)

#### STANDARD RATE

<input type="checkbox"/>	ONE SESSION	£98.00 (€112.70)
<input type="checkbox"/>	ONE DAY (incl lunch)	£157.00 (€180.55)
<input type="checkbox"/>	TWO DAY (incl lunch)	£274.00 (€315.10)

\* A limited number of discounted places for community sectors, charities and students are available so book early to avoid disappointment

## Section D – Payment Details (VAT Reg No. 581 4550 37)

I enclose a cheque for £ \_\_\_\_\_ made payable to IWM Business Services Limited

Please invoice my organisation quoting purchase order number :

(Failure to provide purchase order number will invalidate booking)

Please debit my credit card for £ \_\_\_\_\_

Card account number

CWS Number

(last 3 digits on reverse of card)

Name of card holder

Mastercard

Visa

Expiry Date

-

Contact name:

Company:

Address:

Telephone:

### Company authorised signatory to sign this form to confirm booking.

(By signing you agree and accept the booking terms as set out below)

Signature:

Date:

Print name:

Position:

## Terms, Conditions & Data Protection

All cancellations must be received in writing at IWM Business Services Ltd by the following dates:

- If a booking is cancelled before 31<sup>st</sup> August 2009, the fee will be credited less 25% for administration expenses.
- No credit for cancellation of booking will be allowed after 31<sup>st</sup> August 2009, but a substitute delegate can be named.

It may be necessary for reasons beyond the control of the SWR Steering Group/IWM Business Services Ltd to change the content and timing of the programme, the speakers, the date or the venue. In the unlikely event of the programme being cancelled IWM Business Services Ltd will make a full refund, but disclaim any further liability.

The SWR Steering Group, CIWM and its trading subsidiary IWM Business Services Ltd would like to:

- Contact you with details of their products and services that might be of interest to you. If you would prefer not to receive this information by post and phone please tick here
- We'd like to keep you up to date by email with latest developments, events, publications and other products and services that we feel you will find interesting, but we won't email you with these messages if you tick this box
- From time to time we would like to share your details with carefully selected companies whose services we feel might interest you. If you would prefer not to receive this information, please tick her: by post  by phone . If you would like to receive this information by email please tick here

**Fax back now to: +44 (0)1604 604467**

**Book online at [www.scotwaste.org](http://www.scotwaste.org)**

**Alternatively return by mail to Operations Department, IWM Business Services Ltd, 9 Saxon Court, St Peter's Gardens, Marefair, Northampton, NN1 1SX, UK or email: [events@ciwm.co.uk](mailto:events@ciwm.co.uk)**

Organiser:

IWM Business Services Ltd, 9 Saxon Court, St Peter's Gardens, Marefair, Northampton. NN1 1SX

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